



The Diefenbaker Canada Centre is recruiting!

The Diefenbaker Canada Centre is recruiting for two temporary, full-time Summer Camp Programmers for the period May 3 to August 21, 2021, with the possibility of extension.

The hourly rate of pay will be based on experience and qualifications and will not be less than \$15.75.

Candidates must be a current undergraduate university student who has completed ideally at least two years of study; preferred fields are education, political or international studies, history, or other humanities fields. The candidate must be returning to full-time studies in the fall. This position will proceed subject to funding from [Young Canada Works](#) and/or [Canada Summer Jobs](#), and applicants must meet the eligibility requirements for both of these programs.

The Summer Camp Programmers (SCPs) will work at the Diefenbaker Canada Centre (DCC) under the guidance and mentorship of the Programs and Outreach Coordinator (POC) to research, develop, and deliver two unique youth camps following the themes of citizenship, leadership, and Canada's role in the international community. The DCC is currently closed in response to the global pandemic and it is anticipated that camps will be offered virtually, as seven separate weeklong sessions. If the DCC re-opens, the SCPs will prepare one virtual and one in-person camp to be held at the DCC. Each SCP will have the opportunity to experience leading camps in both formats. If the DCC is open through the summer and COVID-19 protocols allow, the SCPs will also deliver in-person educational programming and tours and participate in community outreach events. Specific tasks and projects are as follows:

- Review past camp program materials and conduct research to develop new discussion topics and activities that are easily delivered in a live, virtual setting.
- Build a unique virtual camp program that includes a day-by-day outline of educational content, planned activities, and scheduled offline body breaks.
- Assist in the creation of promotional content for social media.
- Each week of camp, lead discussions and direct activities as outlined by the program schedule; field questions from campers and follow up as necessary with well-researched answers.
- Participate in community outreach events.
- Complete an executive summary report, outlining the goals achieved, potential areas to build upon, a summary of participant feedback and future suggestions.

If the DCC re-opens and COVID-19 protocols allow, the SCPs will also:

- Build one in-person camp program that includes a day-by-day outline of educational content, planned activities, and scheduled body breaks.
- Occasionally staff the DCC's visitor desk to greet and interact with museum visitors and special guests.
- Possibly deliver educational programming and tours relating to Diefenbaker, Canadian history, democracy, and rights and freedoms.

The ideal candidate is passionate about Canadian history and will have some general familiarity with, or the willingness to learn, the following skill set:

- Culturally aware and a desire to work with people of all ages and backgrounds
- Excellent verbal and written communication skills
- Strong research skills and the ability to learn and retain historical information
- Passion for continuous learning and an encouraging attitude that inspires learning in others
- Flexible and able to adapt to change in a fast-paced setting
- Organizational skills and the ability to set and adhere to work priorities
- An understanding of Canadian and Indigenous history, governance, and politics
- Ability to set and meet deadlines while working on multiple projects and to take initiative
- Ability to work effectively both independently and as part of a team
- A commitment to exceptional customer service, including a tactful, responsive, pleasant, and effective manner in person, phone, and email communication
- Ability to problem solve effectively in an independent manner
- Basic computer skills, including familiarity with MS Office
- Class 5 driver's license is required
- This position requires flexibility and may include evening and weekend shifts. Some in-province travel may be required.
- Previous experience leading virtual meetings using video-conferencing platforms such as Zoom, Microsoft Teams or WebEx would be considered an asset.
- Previous work experience with summer camp programming or working with young audiences would be considered an asset
- The ability to communicate in French (written and oral) would be considered an asset.

How to apply

Applications will be considered beginning **April 12, 2021**, and will be accepted until the position is filled. Applying early is encouraged.

To apply, the following information **must be submitted in a single PDF file** to jsgs-hr@usask.ca (note that the subject line of the email must state the position title: *Summer Camp Programmer*):

- Resume
- Cover letter stating how you meet the qualifications, why this position appeals to you, and what you feel you can bring to the Diefenbaker Canada Centre team
- Names and contact information (email address and phone number) of three references

About the DCC

The DCC's purpose is to help people make meaningful and personal connections to ideas of citizenship, leadership, and Canada's role in the international community. Programs and activities offered by the DCC aim to inspire participants to have optimism about Canada's political culture and history, to take advantage of our democratic heritage, and to challenge their own notions of Canadian leadership and citizenship in an ever-changing community.

For more information, visit <https://www.usask.ca/diefenbaker/>.