Materials:
- 2 pieces of cardstock or regular paper
- String
- Tape
- White glue/ Glue stick
- Extra cardstock, glitter, ribbon, buttons, embellishments (optional)

1. These instructions are for a small tree ornament sized medallion. If you wish to make a bigger or smaller size just adjust the measurements accordingly. Measure and cut out a strip of paper 12 cm across on a piece of cardstock.

2. Repeat this step until you have two strips 12 cm across.

3. Take one strip and fold 1 cm upwards while holding the strip length wise.

4. Flip the strip over and repeat this step, folding 1 cm up again (including the piece you just folded). If you have made a paper fan, this is the process you will follow.

5. Repeat the folding, flipping the sheet over in between each fold until the strip is folded accordion style. Do this again with the second strip of cardstock.
6. Take one of the folded strips and fold in half before allowing to open again. Do this with the other strip.

7. Glue and tape the middle parts closed to create a fan.

8. Match up the edges to each fan while gluing and taping them together. You should have a circular fan now.

9. If the medallion is not sturdy, run a piece of string through the two holes and tie it tight together.

10. Cut out any shape you wish and glue to the centre of the medallion. Add any extra embellishments you wish.

11. Let the glue dry and tape string to the back before hanging up.